

Process for Applicants for Membership

- ☑ Invite anyone who is interested to at least one Conference meeting.
- ☑ If they are interested in becoming a member or investigating more seriously, give them a copy of the Applicant Package, which should include:
 1. Member Position Description
 2. Member Application
 3. Police Records Check application or letter to take to the police station to request a Vulnerable Police Check. Make sure it's for the area that the member resides in otherwise it will not be accepted by the Police. Peel and York residents can apply for Reference check online.
 4. Reference forms
 5. Covenant Form (not to be completed until after interview).
- ☑ If they are still interested, have them submit an Application and a Police Records Check application (with a cheque, where applicable; procedures vary by region). If you are unsure of the payment, please call the head office at 416-364-5577 or email info@ssvptoronto.ca
- ☑ For Durham, Peel, and York Region the individual has to personally get the Police Check done by either going to the Police Station or online and will have to get a letter from the Conference confirming that the individual is a volunteer of the Society. This letter is available online or by emailing info@ssvptoronto.ca
- ☑ Have them accompany an experienced member on at least one home visitation.
- ☑ If they are still interested, check out their references by either calling them or sending them the forms by email. These completed forms have to be submitted to the head office.
- ☑ If you feel they could be a good member and once you've received an indication from the police that there is nothing on file, interview this person with another member of your Executive. Forms are available on the website at www.ssvptoronto.ca
- ☑ If you feel they would be an asset to your Conference and to the Society, have them complete the Covenant form.
- ☑ Send the Member Application, 3 Reference Forms, Covenant Form, Police Cleared Form/Letter (sent directly to the individual and has to be submitted when received) and Interview Form, which includes your decision, to Central Office.
- ☑ Please note: all forms except Police forms are available on the website at www.ssvptoronto.ca. If you are unable to print the forms from the website, please contact the office at 416-364-5577

Toronto Police Forms must be sent with a conference cheque for \$20 to Toronto Police Services; they do not accept personal cheques from individuals. Please make a copy of the Police form before mailing it in case it has to be resubmitted.